**Scappoose Drainage Improvement Company Board of Directors Monthly Meeting**

**Minutes – April 10, 2025**

President Hostettler called the meeting to order at 6:03 pm.

**Present:** Rob Hostettler,Karen Kessi, Amanda Hoyt, Gary Wheeler, Megan Augeri, Chase Christensen, Janell Greisen, Jeff Condit, Jeremy Jones, Wyatt Roseman, Bob Short, Rex Cross, Geoff Wenker, Darlene Siegel and Suzie Dahl (Joined 6:05).

**Public Comment:** None

**Agenda Approval:** Karen moved to approve the agenda as presented. Megan seconded. No discussion. Motion passed 4 yes, 1 no response from Gary.

**Meeting Minutes Approval:**

Karen moved to approve the 02-26-25 Annual Board Meeting Minutes. Amanda seconded. No discussion. Motion passed 4 yes, 1 no response from Gary.

Karen moved to approve the 03-06-25 Monthly Board Meeting Minutes as amended. Amanda seconded. No discussion. Motion passed 4 yes, 1 no response from Gary.

**Presidents Message:** None.

**Financials:** See attached

Chase has reviewed the budget to date and is cognitive of expenses for the reminder of the year. Budget had included a projected loss of approximately $60,000 for the year. Currently loss is $18,000.

Amanda moved to approve the financials as presented and a $16,000 State Pool transfer. Karen seconded. No further discussion. Motion passed 4 yes, 1 no response from Gary.

**Manager’s Report:** See attached – Expanded discussion of various topics is below.

**Business Oregon Grant:** Rob advised, so those that may be new to the meeting would be informed, that this project was identified as a major infrastructure improvement project. Chase advised the grant agreement was reviewed by Jeff Condit and it appeared to be a standard Business Oregon contract. Chase advised the matching funds aren’t in the budget. The General Manager will need to have approval to sign the agreement.

Karen moved to approve the execution of Business Oregon Grant Agreement and to authorize the General Manager to execute those said documents. Amanda seconded. Motion passed 4 yes, 1 no response from Gary.

**Glacier Northwest:** Rob advised that at the County Site Design Review Meeting, they voted unanimously to approve the site plan with conditions. Those conditions will send Glacier to other governing agencies.

**Rental:** Karen spoke with Harlow today. Nothing new to report.

**FAQ’s On Website:** Karen inquired if the FAQ on the website were to be reviewed by Jeff Condit? Chase replied that most of the FAQ were taken from the Multnomah County website. Jeff Condit advised he did review them and they looked fine.

**Upcoming Meeting:** May 8, 2025

**Master Calendar:** The Board reviewed the online master calendar.

**Action Items:**

Karen Obtain rental comps from Harlow

Chase Preliminary budget for May meeting

The meeting was adjourned at 6:36 pm.

**Attachments:**
04-10-25 Agenda
04-10-25 P&L vs. Budget
04-10-25 P&L This vs. Last
04-10-25 Balance Sheet
04-10-25 Transaction List

04-10-25 Manager’s Report

Approved by the Board of Directors on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_