

Scappoose Drainage Improvement Company
Monthly Board of Directors Meeting Minutes October 13, 2022

Present via Zoom/Teleconference: Len Waggoner, Amanda Hoyt (joined at 18:09), Gary Wheeler (joined at 18:09), Rob Hostettler, Karen Kessi, Chase Christensen, Jeff Condit, Debbie Murphy, Geoff Wenker (joined at 18:24), Bob Short, Jeremy Jones, Aaron Bruner, Susie Dahl (joined at 18:12), Wyatt Roseman (joined at 18:14)

President Hostettler called the meeting to order at 1800.

GM Christensen noted that the meeting was being audio recorded

Public Comment: None

Agenda Approval: Karen moved Len seconded and all voted in favor

Meeting Minutes Approval: Karen moved to approve the minutes from the September 8, 2022 and October 5, 2022 meetings. Len Waggoner seconded. Meeting minutes were unanimously approved.

1805 Some participants reported that the Zoom call in function was experiencing technical difficulties. It either would not work or required multiple attempts.

Presidents Message: Rob reported that he and Chase had a pleasant meeting with Alex Raines from the City of Scappoose. We met on the 21st and aside from making introductions and exchanging contact information we provided Alex with some information about the SDIC, who we are and what we do.

We discussed utilizing the council room for our long-range planning meeting with SDAO – and it just so happens Alex has extensive experience with long-range planning and she was kind enough to offer to be a resource for us once we get our program up and running.

Financials: GM Christensen reviewed the transactions list. GM Christensen requested to increase the state pool transfer from \$12,000 to \$32,000 to cover invoices that were just received and most likely will be paid by next meeting. Amanda moved to approve the financials as presented and the state pool transfer of \$32,000. Karen seconded. Motion passed unanimously.

Managers Report: See Attached Managers Report.

GM Christensen did cover two change orders to the repair of the Evans #1 pump and motor. The motor had unforeseen wear around the bearing seats that would need to be repaired before the new bearings could be installed resulting in a price increase of \$1760.00. The pump diffuser housing cavitation damage was worse than originally assumed. President Hostettler and GM Christensen visited the repair shop to see the damage firsthand and hear the repair solution Bay Valve had proposed using a Belzona epoxy resin compound resulting in a price increase of \$4884.00. GM Christensen indicated that the change orders would still not exceed the current budget.

Best Practices-Strategic Planning: Director Kessi explained the process of the strategic planning meeting and that Teri Dressler from SDAO will be reaching out to each director and GM Christensen individually to complete pre meeting processes. It was proposed to hold the Strategic planning meeting on November 29, 2022 to accommodate SDAO staff and to be able to utilize the City of Scappoose council chambers. Karen moved and Len seconded, all voted in favor. GM Christensen is to see if Todd G. can attend and help facilitate the virtual meeting requirement part.

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Rental House: Director Kessi reported that no issues have been reported and the rent has been paid on time.

The next meeting will be held on November 10, 2022 at 18:00.

The meeting was adjourned at 19:00 by President Rob Hostettler.

Associated Documents:

- Meeting Agenda 10-13-2022
- Presidents Message 10-13-2022
- Monthly Managers Report 10-13-2022
- 10-13-2022 Balance Sheet
- 10-13-2022 P&L Budget vs Actual
- 10-13-2022 Transaction List

Approved by the Board of Directors on _____

Signature

Printed Name and Title